

Sample Letter #7 To Conduct Mailings in a Union Election Campaign
(adapted, with permission, from "Running for Local Union Office," by Dave Pratt, TRF
1999)

*Change the names and information to fit your situation. Keep a copy of all
correspondence and receipts.*

By the Association for Union Democracy, www.uniondemocracy.org

BY CERTIFIED MAIL

April 7, 2000

Rhonda Taylor, Secretary Treasurer

United Industrial and Allied Workers of America, Local 44

735 Grand Ave.

Grand Rapids, MI 11211

Dear Sister Taylor,

Please consider this notification of our intention to do mailings to the entire membership
of local 44 in support of the election campaign.

Please make available mailing labels for the entire membership. We plan to conduct a
mailing on April 21, 2000.

Please inform us of any and all arrangements required to conduct these mailings, such as:
cost of the labels and what means the local intends to use to conduct campaign mailings
(office staff, mailing house). If you are using a mailing house, please inform us of its
name and location. If you are using the office staff, please inform us of any additional
cost.

We also intend to conduct targeted mailings to the following groups: local stewards, all
warehouse employees, and female members.

Finally, I request that you inform me of any union lists, services, information or facilities
which are offered to or used by any other candidates, in sufficient time for us to make
similar use of these lists, services, or information.

I ask to receive this information by April 12, 2000. Please contact Lance Wilde at the
address and phone below.

Thank you for your assistance.

Sincerely,

Lance Wilde

SS#234-32-3200

203 West Tuckahoe Street

Darnelle, MI 10034

(313) 456-9876